



Lone Star Court
10901 Domain Drive | Austin, Texas 78758

Attention To: Sloane Marshall, Senior Sales Manager

Company Name: _____

Meeting Name: _____

Functioning Dates: _____

Credit Card Authorization

(Print Card Holder's Name)

Hereby authorize LONE STAR COURT to charge the items below to my credit card

Please attach a legible photocopy of the front and back of the credit card

Credit Card Number: _____ Expiration Date: _____/_____/_____

Credit Card Billing Address: _____

CHECK APPROPRIATE SERVICES TO CHARGE ON THE CREDIT CARD

Guestroom Charges

- Room & Tax
- Incidentals
- Guarantee ONLY:
(Guests to cover their own charges)

Meeting/Event Charges

- Meeting Room Rental
- Food and Beverage
- Audio Visual
- Other:

***Advance Deposit** for all charges selected above (in full) will be run (3) business days prior to first date of arrival.

***Full Payment:** Final amount due for all charges selected above will be charged upon function's end.

***Guarantee:** Card on file will cover all contracted charges not met. This includes (but is not limited to) any unmet contracted guestrooms.

Initial: _____

Cardholder

Signatures: _____ **Date:** _____/_____/2016

CREDIT CARD VERIFICATION